

# **BUDGET/FACILITIES SUBCOMMITTEE MEETING**

## **MINUTES**

**Tuesday, November 27, 2007**

**Oliver Administration Building**

### **Present**

**Subcommittee: William O'Dell, Paul Brulé, David Dugan and Marjorie McBride (alternate)**

**School Committee, Administration and Staff: Diana Campbell, John Saviano, Edward Mara,**

**Melinda Thies, Jane Correia, Bob Pugh, Pauline Silva and Beth Penkala**

**Bill O'Dell called the meeting to order at 6:00 PM.**

**Public Comment – None**

### **Approval of Minutes**

**David Dugan motioned to approve the Minutes to the November 5, 2007 meeting; Paul Brule seconded; the motion passed unanimously.**

**Warrant Review – No Concerns**

## **Athletic Field Updates**

**Beth Penkala obtained three quotes on equipment necessary to bring the High School track up to standards to host track meets (attached). It is unclear what upgrades to the existing facilities are necessary to complete the process, such as, the interior fence, the distance markings on the track (yards/meters). It was the consensus of the Committee that before a decision can be made to move forward and to spend the money, a cost estimate for the entire project must be assessed. Ed Mara will contact Jim Farrar and Walter Burke for consultant referrals. The estimate of \$25,000 for a plan for the new athletic fields (lacrosse, baseball, etc.) does seem appropriate. The Town field is no longer available to our lacrosse team. John Saviano suggested seeking funding help through a grant or from the Town. Further discussion was tabled until more information is available. Beth Penkala left the meeting.**

## **Security Systems – Guiteras and Rockwell**

**Bob Pugh has received a proprietary spec for the interior security systems (motion detectors) that needs to be reformatted into a spec that can be bid on.**

## **Library Ventilation – Hugh Cole and Rockwell**

**Cost estimate for the Hugh Cole library is \$8250. The PTO has offered \$5000 (left from the Mary V. Quirk PTO funds). The Rockwell estimate is \$8450. Our maintenance staff can do the wiring. It was felt that asking the Rockwell PTO to contribute would be inappropriate.**

**MOTION: Paul Brule motioned to approve the installation of the proposed ventilation system in the Hugh Cole library for a total cost of \$8250, with \$5000 coming from the PTO and \$3250 from the District. Marjorie McBride seconded. The motion passed by a vote of 4 to 0.**

**For the Rockwell library, a large window air conditioning unit will be purchased which will help alleviate the excessive heat and humidity.**

**Jane Correia reported that functioning windows in C Building on the second floor on either side of the library at Mt. Hope need to be purchased at a cost of \$3510 to solve a grievance. This is to provide cross ventilation and should have been addressed during construction of the building. Bob Pugh will contact Dennis Gregson who was on that Building Committee.**

## **Budget Preparation Overview – FY 2009**

**Jane Correia and Pauline Silva presented several financial reports.**

**\$22.8 M Bonding (attached):** Showing budgeted amounts for Rockwell, Hugh Cole and Colt Andrews.

**Debt Service Schedule for FY Ending 6/30/08 (attached):** Steve Mascerone has advised us to bond in May, even if the project is not completed, because we will be eligible for housing aid.

**Capital Projects Funds (attached):** Funded with money reserved from the general budget. Asbestos in a custodial closet in F Building at Mt. Hope was recently discovered and must be removed. Diana Campbell and Paul Brule strongly recommended sealing the closet right away and removal over the holiday vacation. The fund balance is projected at \$439,880. Jane suggested moving \$500,000 from reserved Medicaide funds into Capital Projects.

**MOTION:** Paul Brule motioned to move \$500,000 from reserved Medicaide funds into Capital Projects. Marjorie McBride seconded. The Committee discussed the pros and cons of moving the funds now or leaving them where they are until the time of need.

The motion passed by a vote of 3 to 1 with David Dugan voting no. The recommendation goes to the full Committee.

**Analysis of Other Funds (attached):** To our credit, we receive a fair amount of funds from competitive sources, however, this impacts the per pupil cost.

**Trial Balance by Fund (attached):** Gate receipts are substantial and

**are earmarked for the press box/concession stand.**

### **Executive Session – 7:40 PM**

**In accordance with Open Meeting Laws 42-46-5(a)(1)-(9), 2(b), Paul Brule motioned to go into Executive Session at 7:40 PM to discuss the budget and its impact on contracts. Marjorie McBride seconded. The motion passed unanimously.**

### **Resumption of Meeting – 8:05 PM**

**Discussed in Executive Session were budget/contract concerns.**

### **Next Meeting**

**The next meeting is scheduled for December 17; principals and salary will be discussed.**

**Without objection, Bill O'Dell and Paul Brule will meet with the key people in the Technology Department move to Kickemuit project regarding bid specs. No objection.**

### **Adjournment**

**At 8:07 PM David Dugan motioned to adjourn; Paul Brule seconded; the motion passed unanimously.**

**/ca**